



CALIFORNIA STATE AUDITOR



CLARIFY ISSUES. FORMULATE SOLUTIONS.
POSITIVELY IMPACT CALIFORNIANS.

CAREER OPPORTUNITY

SENIOR AUDITOR EVALUATOR

Multiple positions available

OUR MISSION

The California State Auditor promotes the efficient and effective management of public funds and programs by providing citizens and the State independent, objective, accurate, and timely evaluations of state and local government activities.





WHO WE ARE

The California State Auditor is the State's independent and nonpartisan auditing and investigative arm, serving the California State Legislature and the public. For nearly 60 years, the office has served California by auditing and reviewing state, local, or publicly created agency performance and operations; identifying wrongdoing or mismanagement; and providing insight on issues. Our audits result in truthful, balanced, and unbiased information that clarifies issues and brings more accountability to government programs. We pride ourselves on proposing innovative solutions to problems identified by our audits so that state agencies can better serve Californians. Each year our recommendations result in meaningful change to government, saving taxpayers millions of dollars.

The California State Auditor is now accepting applications for Senior Auditor Evaluator I/II level positions who serve important roles in improving California government by assuring the performance, accountability, and transparency that its citizens deserve. There are two types of positions available—one that will work exclusively on performance audits and one that will work on both financial and performance audits. If you are ready to take your audit career to the next level, read the details in this bulletin and submit an application.

DUTIES

Under the general direction of a Principal Auditor, a Senior Auditor Evaluator I typically supervises two auditors, while a Senior Auditor Evaluator II typically supervises three to four auditors, in performing audits. The work includes the scoping and planning of audits and audit activities; extensive communication with audit staff and the Principal Auditor in a collaborative work environment; and ensuring the thorough and accurate documentation of audit activities and findings both during field work and in the development of audit reports. Duties include but are not limited to:

- Manage the ongoing work of auditors through general supervision to ensure audits are conducted in accordance with professional audit standards and fulfill the mission and purpose of the State Auditor.
- Communicate with auditee staff to obtain necessary information for audits, and with auditee staff, audit team staff, project managers, executive management, and the office's service units to convey information related to audit procedures, findings, and recommendations.
- Oversee the planning of audits and audit activities to ensure necessary resource allocation and that audit procedures developed meet audit objectives and auditing standards.
- Oversee the development of thorough and accurate audit reports to present audit findings and recommendations.

COMPENSATION/BENEFITS

CLASSIFICATION	ANNUAL SALARY RANGE
Senior Auditor Evaluator I	\$63,732–83,772
Senior Auditor Evaluator II	\$77,148–101,412

Features of the comprehensive benefit package include:

- Retirement (defined benefit plan), as well as 401(k) and 457 deferred compensation plans
- Health, dental, and vision coverage
- Basic group life insurance
- Annual Leave Program
- Pre-tax parking

For more details about benefits, visit the California Department of Human Resources ([CalHR website](#)).

REQUIRED QUALIFICATIONS

- A bachelor's degree or higher
- At least three years of professional experience in government, commercial, or public auditing using professional auditing standards.
- Willingness to travel to various work locations at times.





DESIRABLE QUALIFICATIONS

- Experience supervising, coaching, and training staff to ensure all work meets expectations.
- Experience applying the principles, practices, and procedures utilized to conduct audits to ensure they are conducted in accordance with professional auditing standards and office protocols.
- Experience reviewing and evaluating the audit team's work papers to ensure that the analyses and conclusions reached are based on sufficient and appropriate evidence.
- Ability to design audit procedures that ensure critical analyses and evidence are obtained to meet audit objectives in accordance with auditing standards.
- Ability to write clearly and concisely, communicate verbally, and listen effectively with a variety of individuals.
- Ability to ensure that work products are completed on time and within budget.

For financial auditing positions only:

- Possession of a valid certificate to practice as a Certified Public Accountant in California. An applicant possessing a valid license from another state must be willing and able to become licensed in California.
- Experience applying professional accounting principles and standards.

SELECTION PROCESS

The California State Auditor is part of the merit-based California civil service selection system. The civil service selection system consists of two simple steps: exams and hiring. This job announcement is part of the hiring step in the process. If you have not yet completed the exam(s) for these positions, please visit <http://www.auditor.ca.gov/opportunities/experienced> to obtain information on how to apply for the exam(s). You can still apply for the position(s) but must complete the exam process before you will be considered for a hiring interview.

APPLICATION REQUIREMENTS

If you are interested in this exciting opportunity, please submit a state application ([Std. 678](#)) and a statement of qualifications (SOQ) for the hiring manager's review. An SOQ is a narrative discussion of how your education, training, experience, and skills meet the desired qualifications and qualify you for the position. **The SOQ should specifically describe any experience you have conducting audits in accordance with professional auditing standards and experience that demonstrates your ability to lead, motivate, and develop staff.** The SOQ serves as documentation of your ability to present information clearly and concisely in writing and should be typed and no more than three pages in length.

All interested applicants must submit a signed state application [Std. 678](#). Applications without an SOQ will NOT be accepted.

Note: Your application will be considered for all vacancies in the audits division unless you specifically indicate the branch to which you are applying.





**APPLICATION PACKAGES WILL BE ACCEPTED
CONTINUOUSLY UNTIL POSITIONS ARE FILLED**

Mail complete applications to:
California State Auditor
Human Resources Office
621 Capitol Mall, Ste 1200
Sacramento, CA 95814

Or email to:
hr@auditor.ca.gov

CONTACT INFORMATION

Kristina Gin
(916) 445-0255
KristinaG@auditor.ca.gov

California Relay Service:
1-800-735-2929 (TTY)
1-800-735-2922 (Voice)

Any applicant receiving a conditional job offer will be subject to a background check, fingerprinting and an inquiry to the CA Department of Justice to disclose criminal records prior to appointment.

All appointments will be made in accordance with applicable personnel laws and rules. Only those appearing most qualified will be interviewed.

State Auditor's Office employees are excluded from collective bargaining.

The State of California is an equal opportunity employer that actively pursues and hires a diverse workforce. All qualified applicants will receive consideration for employment without regard to age, ancestry, color, disability (mental or physical), gender identity or expression, genetic information, marital status, medical condition, military veteran status, national origin, political affiliation, pregnancy, race, religion or creed, sex, sexual orientation, or any other factor that is not related to the job.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.